



Greenville Area
Recreation & Community Center

Greenville Area Recreation & Community Center
2024 Renaissance Faire
Saturday, Sept. 21 10am-8pm
Rain or Shine

2024 Vendor Contract

This is a family-friendly event; all activities must be appropriate for children

- Contracts and payment of fees are due by **July 19th, 2024**. Fees and contract are due at Registration.
- Vendors are required to be 18 years of age or older. Any exceptions are at the discretion of GARCC and with the written permission of a legal parent/guardian.
- See Standards and Conditions section for full details and information. Please read the contract carefully before signing. **RETURN THIS FIRST PAGE ONLY TO GARCC**

Contact Name:	
Name Used at Registration (If Different):	
Business/Booth Name:	
Goods and/or Services to be offered:	
Number of Festival ID Badges Required:	
Names of people receiving Festival ID Badges: (All booth workers/volunteers must be individually registered to receive Festival ID for entry)	
Insurance Policy & Carrier:	
Tax ID#	
FOOD VENDORS ONLY: Will you be using a booth or a food truck?	BOOTH___ TRUCK___
Will you have HAZARDOUS MATERIALS on site (i.e., generators, gasoline, propane, etc.)?	YES___ NO___ If YES, please describe:
Does your vending booth require electricity?	YES___ NO___
Does any part of the vendor group require any accessibility accommodations?	YES___ NO___ If YES, please describe:

RENAISSANCE FAIRE CONTRACT SIGNATURE

By signing, you confirm that you have read and agree to the terms and conditions laid out in this contract.

Printed Name

Signature

Business Name

Date

Food Vendors

Food vendors are required to carry enough stock to supply the needs of the patrons during the full festival day and to have a worker available specifically to run for any needed supplies. Food Vendors must have water with a tap for hand washing, must be licensed, and must meet with OSHA and Mid-Michigan Health Department regulations. Food Vendors who need electricity should contact us at mhuntoon@greenvillemi.org. Food vendors are responsible for keeping the area around their booth and area surrounding clean from trash. Booths using hot grease must have a BC fire extinguisher inside – an ABC will not meet requirements.

Festival Identification

Vendors and their assistants will be issued Festival IDs. See Standards and Conditions for further details.

Social Media

GARCC may make social media posts on their Facebook page that highlight vendors. If you would like to be included in these posts, please email Theater & Enrichment Coordinator, Maddi Huntoon, with the following criteria:

- Subject Line: REN24 Media – Your Business Name
- In the body, please include any social media you'd like us to link. Please include WHAT they are from (Facebook, Instagram, Website, etc.)
- Any images you'd like to include should be attached as .png or .jpeg files

Posting is done at GARCC's discretion. Some items or vendors may not be included in a post.

STANDARDS AND CONDITIONS

General

- Vendors are required to be at the site for the duration of the event. Signer of these documents must be in physical attendance with their booth. If the Vendor is absent without notification, GARCC reserves the right to void the contract and will not be held liable for fees nor issue refund of paid Vendor fees.
- Vendors using generators must have a minimum of two (2) fire extinguishers within the rented site. Generators must be in good working order and kept out of sight of the public. Some form of sound abatement is strongly recommended.

Use of Tents and Canopies

- Ground stakes are not permitted for use with tents, canopies, or any other structure. Vendors must use water barrels/ballasts/totes, sandbags, or weights to hold things down.
- Propane/LP Tanks must be at least 10 feet from any tent or structure and 36 inches from a heat source. Relief valves must be pointed away from tent, canopy, or area where gas could accumulate. Tanks may not be anchored or attached to a tree or movable object.

Cancelations

- In the event of a cancelation, vendors will be liable for all costs incurred prior to the event cancelation.
- The festival will be held rain or shine for the dates and times listed on this form. GARCC reserves the right to close early if an Act of God, nature, war, riot, epidemic, strike, an act or order of public authority, on-site mechanical difficulties (e.g., power failure), alien uprising, time travel wormhole, or other legitimate causes beyond the control of GARCC create conditions considered dangerous, with no refund of vendor fees or reimbursement of expenses.
- If the Vendor chooses to withdraw from the event, a refund may be issued as listed below:
 - Before July 19, 2024 – Refund minus \$5 administrative fee.
 - July 19, 2024–August 21, 2024 – 50% refund.
 - August 22, 2024 or later – no refund.

Registration and Festival ID

- Vendors can check-in on Saturday, September 21 at 8am.
- A Festival ID is required for entry. Vendors will supply GARCC with a list of those who will be on site. Vendors should collect IDs during check-in. Individuals must be present to receive their IDs. Family, friends, and guests of the group are required to purchase a ticket for entry.

Set up/Tear down

- Vendors can set up booths starting on Saturday, September 21 at 8am. There will be no set up the day before – NO EXCEPTIONS.
- Vendors are required to clean up in and around their booth or building at the end of the day. A cleaning fee will be assessed against violators.
- Vendors are responsible for having their booth Patron-ready by 9:45AM.
- No motor vehicles will be permitted to drive onto the fields. Vendors are encouraged to bring a hand cart or other human powered vehicle for transporting wares and/or trash to and from booth.

Weapons

- Only Vendors who receive written approval may sell weapons. Approved Vendors are responsible to have all federal, state, and county permits necessary to sell such items and shall assume all responsibility associated with such sales. Approved Vendors are responsible for ensuring all weapons are peace-tied or otherwise secured at the time of sale. In no instance shall weapons be sold to or by individuals less than 18 years of age; in accordance with Michigan law, approved vendors are responsible for enforcing this policy. Violation of this policy will mean the immediate removal of the offending parties from the premises. See insurance requirements.

Insurance

- Vendors approved to sell weapons or hazardous materials are responsible for maintaining their own liability insurance coverage of no less than \$250,000 to cover their activities while participating in this event. A copy of proof of insurance must accompany your application and will be kept on file with GARCC. If a copy is not received, the Vendor application will be rejected; if the insurance is voided for any reason before or during the contracted event, the Vendor contract will be void and the Vendor will not be permitted to perform.

RENAISSANCE FAIRE ASSUMPTION OF RISK & WAIVER OF LIABILITY

By signing, I, The Vendor, understand and agree that the City of Greenville, its agents, officers, or employees shall not be liable for property damage or personal injury to the Vendor, his/her agents, officers, or employees, which may occur on or about any part of the subject premises regardless of how such injury or damage may occur. I understand I waive any claim against The City of Greenville and assume all liability for loss or damage to Vendor's property entrusted to the premises. I shall hold The City of Greenville, harmless and shall indemnify The City of Greenville, against all liability or expenses arising out of any claim of injury or damage to any person or property, together with all cost in connection with the defense thereto. By paying the selling (space rent) and setting up, I, The Vendor, agree to all of the terms within this agreement. I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS, I AM AWARE THAT THIS IS A WAIVER OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE GREENVILLE AREA COMMUNITY CENTER.