

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia, on the 7th day of July, 2020:

<u>MEMBERS:</u>	<u>VOTE:</u>
Meg Bohmke, Chairman	Yes
Thomas C. Coen, Vice Chairman	Yes
Tinesha O. Allen	Yes
L. Mark Dudenhefer	Yes
Cindy C. Shelton	Yes
Gary F. Snellings	Yes
Crystal L. Vanuch	Absent

On motion of Mr. Coen, seconded by Mr. Snellings, which carried by a vote of 6 to 0, the following was adopted:

A RESOLUTION ADOPTING THE FY2022 BUDGET CALENDAR

WHEREAS, the Fiscal Year 2022 budget calendar (Budget Calendar) includes new processes for the Board and County staff; and

WHEREAS, the Board has adopted a Capital Improvement Program (CIP) Development Policy; and

WHEREAS, staff is preparing a five-year financial projection to be presented to in November, with follow up work sessions;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 7th day of July, 2020, that the Fiscal Year (FY) 2022 Budget Calendar be and it hereby is adopted as follows, which dates may be changed based on need and availability, with prior notice being provided in compliance with all applicable State laws:

STAFFORD COUNTY BOARD OF SUPERVISORS FISCAL YEAR 2022 BUDGET CALENDAR

August

Monday, August 17, 2020 CIP - All requests for County and Schools projects due

September

Tuesday, September 08, 2020 CIP - School Board adopts its CIP priorities

Tuesday, September 15, 2020* Presentation of the preliminary FY2020 Schools and County year-end summary of financial results

Tuesday, September 15, 2020* Appropriation of County Year-end Encumbrances

Friday, September 18, 2020 CIP - Technical Review Committee (TRC) receives projects

Weeks of, September 28 – October 09, 2020 CIP – TRC meeting: Review all projects

October

Tuesday, October 20, 2020* Presentation of FY2021 First Quarter Review

Tuesday, October 20, 2020* Appropriation of Schools' Year-end Encumbrances (as requested by Schools)

Tuesday, October 20, 2020* CIP – Joint School Board and Board meeting to review School Board CIP priorities

November

Wednesday, November 04, 2020* Five-Year Financial Plan (FYFP) – County Administrator's Presentation

Wednesday, November 04, 2020* FYFP – Work session: General Fund

Tuesday, November 10, 2020 CIP – Schools submits updated enrollment projections to TRC for review

Tuesday, November 17, 2020* FYFP – Work session: Transportation and Utilities

Tuesday, November 17, 2020* Presentation of debt capacity and five-year comparison of September 30th student enrollment projections

Thursday, November 19, 2020 CIP – Work session: CIP projects overview and project review

December

Tuesday,	December 01, 2020*	CIP - Joint Board and School Board meeting to review TRC's Recommendation Schools
Tuesday,	December 15, 2020*	FYFP - Final recommendations, General Fund, Utilities and Transportation
Tuesday,	December 15, 2020*	CIP - Work session: Final Board review and recommendations
Tuesday,	December 15, 2020*	Presentation of the comprehensive Annual Financial Report and Audit

January

Tuesday,	January 19, 2021*	Presentation of the FY2021 County and Schools Mid-Year Financial review
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March

Tuesday,	March 02, 2021*	Presentation of the Proposed FY2022 Budget and CIP
Thursday,	March 04, 2021	Budget Work Session (BWS) – Review of General Fund revenues, expenditures, and review of the tax rates
Tuesday,	March 09, 2021	BWS – Follow up to March 4, 2021 as needed
Tuesday,	March 09, 2021	Joint BWS – School Board presents its approved Budget
Week of,	March 15 – March 19, 2021	SCPS Spring Break
Tuesday,	March 16, 2021*	Authorize public hearings for the FY2022 Budget, the Calendar Year (CY) 2021 tax rates, CIP, and VPSA bond borrow
Tuesday,	March 16, 2021*	BWS – Other funds, including Transportation and Utilities Funds
Thursday,	March 18, 2021	BWS – Follow up/continuation of March 16, 2021, if needed
Tuesday,	March 23, 2021	BWS – Debt, Financial Policy on Limitations (debt capacity) and CIP
Thursday,	March 25, 2021	BWS – Follow up/continuation of March 25, 2021, if needed
Tuesday,	March 30, 2021	BWS – as needed

April

Tuesday,	April 06, 2021*	Public hearings for FY2022 Budget, CY2021 tax rates, and CIP
Tuesday,	April 13, 2021	BWS - as needed
Tuesday,	April 20, 2021*	Presentation of FY2021 Third Quarter Financial review
Tuesday,	April 20, 2021*	BWS - as needed
Tuesday,	April 20, 2021*	Adoption of CY2021 tax rates, FY2022 Budget, and CIP

May

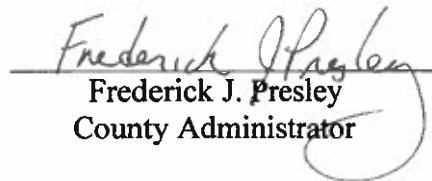
Wednesday,	May 05, 2021	Commissioner of the Revenue has prepared the tax bills and Treasurer has mailed to residents and businesses
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June

Monday,	June 07, 2021	Tax payments due to the Treasurer's Office
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* Board of Supervisors regularly scheduled meeting date.

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Frederick J. Presley
County Administrator